

Coakley Bay Association

Request for Services, Notification or Complaint

Name: _____ Unit Number: _____

Date: _____ Time: _____

Please be advised that I wish to:

- Request Services
- Notify the Association, Board or Office
- Make a Complaint regarding:
 - Another Unit, Owner, Guest or Other
 - A Staff Member
 - The Board, Manager or Association

Description of service/concern: _____

If applicable, I have reviewed the Rules and Regulations, Bylaws, Declarations or other documents on the website (www.coakleybay.org) and this is related to the item(s) numbered _____ in _____.

Signature

Phone Number

Email

Coakley Bay Association

5000 Estate Coakley Bay Christiansted, VI 00820

Phone: 340-773-9600 **Fax:** 340-773-1772

officemanager@coakleybay.org www.coakleybay.org